



FUCHUN PRIMARY SCHOOL

A Concerned Leader, A Lifelong Learner

Ref : 2017/FCPS/COMMS/006

Date : 3 January 2017

Dear Parents/Guardians,

Pupil Well-Being in School

1. We would like to wish you a happy and healthy 2017 and would like to welcome your child back to school. As part of the school's continued efforts to ensure our pupils' well-being, we will be conducting the activities indicated below.
2. We seek your continued support to ensure that the activities would be successfully implemented for the benefit of our pupils.

A) **6 January 2017: Conduct of Temperature-Taking Exercise**

A temperature-taking exercise will be conducted on **Friday, 6 January 2017**. This is to maintain our school's readiness to re-activate the temperature-taking regime should there be a need to. This temperature-taking exercise will also serve to educate our children on the need to take personal responsibility for their own health and practise social responsibility.

As part of the school's preparation for the exercise, we will be conducting a pre-exercise check on Oral Digital Thermometers (ODTs) on **Thursday, 5 January 2017**. We seek your assistance to ensure your child/ward (P2-P6) brings his/her personal ODT on these two days. All P1 pupils will be issued with an ODT by the school on 5 January 2017.

In case there is need for you to purchase a new ODT, you may purchase it from the school bookshop or any of the pharmaceutical stores.

B) **9 January 2017: Introduction of Snack Time**

A '5-minute Snack Time' will be introduced for all pupils during their curriculum time, starting from Monday, 9 January 2017. This will be in addition to the daily recess and will be scheduled sufficiently apart from the recess time so that pupils may have a light snack if they feel hungry. For the Primary 1 to 3 pupils, it will be between 12.00 noon to 1.00 p.m. while for the Primary 4 to 6 pupils, the time will be between 8.00 a.m. to 9.00 a.m.

During Snack Time, pupils may snack on dried finger food (e.g. biscuits, buns or sandwiches) or small portions of fruits or packaged drinks (e.g. Milo, milk or yoghurt drinks). As the time allocated for Snack Time is limited, we would like to seek your understanding by not packing a substantial meal for your child or ward.

Teachers will also take this opportunity to monitor the types of snacks that pupils prefer and encourage them to eat healthily. We would like to appeal to parents/guardians to support the school's efforts by helping the pupils to choose and pack healthy snacks during the Snack Time.

Snack Time will also provide the teachers with a platform to teach pupils the values of Care and Responsibility. Pupils will be informed of the guidelines for the selection of appropriate snacks and also the routines and expectations for the conduct of daily Snack Time by their Form Teachers. They will also be encouraged to take responsibility for maintaining the cleanliness of their classrooms.

C) **13 January 2017: Submission of Update of Pupil's Information (P1 – P6 Pupils)**

The school conducts a bi-annual update of the pupils' information to ensure that we can reach all parents/guardians confidently in times of need for our pupils' safety and well-being. We update the information twice a year in January and July.

It is important that parents/guardians update the school timely of any changes in their local contacts. In addition, please note that in the event that parents/guardians could not be reached, the given local contact should be contactable to attend to the needs of the child.

For this purpose, we seek your assistance to go through every information on the document attached and complete all missing information. Should there be any change to the information reflected, please cancel and write the correct information. Please also initial against the additional/amended information entered on the document. Do note that a **NIL return is compulsory** and hence, the document must be returned to the school.

We would appreciate it if you could let us have back the document by 13 January 2017 through your child / ward's Form Teacher.

3. Thank you for your continued support of the school's programmes.

Yours faithfully,

Mrs Yap Dai Jee
Principal