



FUCHUN PRIMARY SCHOOL

A Concerned Leader, A Lifelong Learner

Ref : 2018/FCPS/COMMS/019

Date : 1 February 2018

Dear Parents/Guardians

Meet-the-Parents Session 1 (Primary 5 and 6 pupils)

1. We would like to invite you and your child to the Meet-the-Parents Session 1 over two days; **Thursday, 8 March 2018 from 2.30 p.m. to 5.30 p.m. and Friday, 9 March 2018 from 8.00 a.m. to 1.00 p.m.**, in your child's/ward's classroom.
2. Each parent will be allocated 20 minutes with the Form or Co-Form teacher during the session. The teacher will review your child/ward's holistic development and academic progress together with you. You are encouraged to come with your child/ward. He / She should be in **full school uniform** when attending the session.
3. Please take note that there will be **no CCA or remedial lessons after school on 8 March 2018 and no lessons for all pupils on 9 March 2018.**
4. You are invited to book your preferred slot via the school's Learning Management System at <http://lms.asknlearn.com/fcps>. Go to TOOLS > CONSULTATION BOOKING to make your appointment. Please see attached annex for Parents' Guide to PTM Booking. The booking period is from **2 February to 8 February 2018**. *If you are unable to be present for the session, please also log into the booking system and indicate accordingly. The Form or Co-Form teacher will follow up with you in due course.*
5. We seek your understanding in being punctual and keeping to the allocated time for the session.
6. Parking facilities within the school are limited. However, more lots are available at the nearby public carpark.
7. We look forward to meeting you during the Meet-the-Parents session.
8. Thank you.

Yours faithfully,

Mrs Yap Dai Jee
Principal