

**All completed STSPMF application forms must be attached with the relevant documents listed below:**

- Photocopy of NRIC/Birth Certificate/Passport of **all family members in the household**.
- Documentary evidence of the gross income of **every member of the household** (excluding full-time students), per the following:

**For household members who are employed, regardless of age:**

- Latest payslip/ letter from employer certifying gross monthly income; **and**
- CPF Transaction Statement or Contribution History for the **past 6 months**; **and**
- Latest IRAS Income Tax Notice of Assessment

**For household members who are unemployed or retired, aged 62 years and below**

- CPF Transaction Statement for the **past 6 months**.

**For household members who are self-employed:**

- Latest IRAS Income Tax Notice of Assessment; **and**
- CPF Transaction Statement or Contribution History for the **past 6 months**; **and**
- Income Declaration Form **Part A (for self-employed persons who are not required to pay tax)**

**For household members who are non-Singaporean or PR:**

- Income Declaration Form **Part B**; **and**
- Latest payslip, if employed.

- Any other documents as and when required by the school for the purpose of verifying income.

\* Kindly note that an active bank account with student's name is required for the transfer of school pocket money (i.e. student's personal bank account or parent/legal guardian-student joint account), if application is successful.

\* STSPMF reserves the right to reject the application if any of the supporting documents is not submitted

**Eligibility Criteria**

- a. Student is a Singapore Citizen (SC) or Singapore Permanent Resident (SPR)
- b. Family is living in a 4-room HDB flat or smaller
- c. Family has a gross per capita income (PCI) of **\$690/** month or less
- d. Student is receiving full-time formal education in a mainstream primary / secondary / mixed level / Junior College / Centralised Institute; Institutes of Technical Education; Polytechnic; Specialised; Independent; Specialised Independent; SPED; MOE-designated full-time Madrasahs and Mountbatten Vocational school
- e. Is not concurrently receiving school pocket money fund from disbursing agencies
- f. Is not concurrently receiving other similar monthly school pocket money schemes (*Note that applicants under the MOE Financial Assistance Scheme are eligible*)
- g. Has not been a STSPMF beneficiary for more than 24 months for the whole schooling years of primary and secondary education or more than 48 months for the schooling years of post-secondary education.

**Additional criteria for students in JC, ITE or Polytechnic applying for STSPMF:**

h. Student is 20 years or younger at point of application

\*Note that only successful applicants will be notified via email (if a valid one is indicated in this application) or a physical letter sent to your residential address.

**(I) Applicant's Details (Parent/legal guardian of student)**

<b>Name (as in NRIC/FIN):</b>	<b>NRIC/FIN:</b>
<b>Address (as in NRIC/FIN):</b>  <b>Postal Code: (                    )</b>	<b>Date of Birth: (yyyy/mm/dd)</b>
<b>Nationality: Singaporean / Singaporean PR /</b> <b>Others (please state: _____)*</b>	<b>Gender: Male / Female*</b>
<b>Race: Chinese / Malay / Indian / Eurasian</b>  <b>Others (please state: _____)*</b>	<b>Marital status:</b> <b>Single / Married / Divorced / Separated / Widowed/</b> <b>Others (please state: _____)*</b>
<b>Applicant contact information:</b>  <b>Home: _____</b>  <b>Mobile: _____</b>  <b>Email address:</b>  _____	<b>Type of Flat (based on address in NRIC/FIN):</b>  <input type="checkbox"/> 1 / 2 / 3 / 4 Room HDB flat <input type="checkbox"/> Interim Rental Housing (by HDB) <input type="checkbox"/> Transitional Shelter <input type="checkbox"/> Crisis Shelter <input type="checkbox"/> Homeless

**(II) Applicant's child/children/ward(s) who wish to benefit from the fund**All the children/ward(s) have to be from the same school.**Name of school:** \_\_\_\_\_

Name (full name in NRIC/Birth Certificate)	BC/NRIC	Date of birth (yyyy/mm/dd)	Level & Stream (in 2021)	Nationality of student (SC/PR)	Email address

(Note: Maximum period of approval at any one time is 12 months.)

**(III) Particulars of ALL household members**  
(excluding the above student(s) applying for the fund)

**Definition of household members:**

Household Members = Immediate Family (spousal or parent-child relationship, whether blood, adopted or through re-marriage) residing **in the same house** i.e. **applicant's** parents, spouse and child/ren.

Name	NRIC	Age	Relationship to Beneficiary(ies)	Monthly gross income

**Other sources of income:**

Rental income / CPF payouts / Pension payments / Payouts from insurance / Maintenance payments / NIL\*

Monthly amount: \_\_\_\_\_

<b>Total no. of household members:</b>	
<b>Gross Monthly Household Income:</b>  (Regular income of household members (immediate family members in the same address), <b>before</b> CPF contribution)	<b>Gross Monthly Per Capita Income:</b>  (Regular income of household members (immediate family members in the same address) <b>before</b> CPF contribution, divided by number of household members.)
*Note: <b>Gross household income includes</b> - 1) Income from work (regular wages, overtime pay and allowances), 2) Bonuses, 3) Rental Income, 4) CPF Payouts (under CPF LIFE, Retirement Sum Scheme), 5) Pension Payments, 6) Payouts from insurance, 7) Alimony/Maintenance Payments	

<b>(IV) Declaration of consent</b>			
<p>1. I declare that [my child/children/ward (s)] * is/are currently <b>NOT</b> receiving The Straits Times School Pocket Money Fund (STSPMF) from any other STSPMF disbursing agency/school and have <b>not</b> applied for STSPMF at another disbursing agency/school.</p> <p>2. I declare that [my child/children/ward (s)] * is/are <b>NOT</b> receiving other similar monthly pocket money from other schemes. (MOE FAS is acceptable)</p> <p>3. I acknowledge that for the purpose of facilitating my application for the STSPMF, that is administered by the STSPMF through disbursing agencies and schools,</p> <p>a) any and all agencies and schools that have any of my prior financial assistance or social assistance records may share the relevant information with STSPMF.</p> <p>b) that the record of this application, if approved, may be shared with STSPMF Trustees, the school and any agency or persons authorised by The Straits Times School Pocket Money Fund for the purpose of rendering me or assessing my eligibility for financial or other assistance in future occasions; or for research studies in which I, as a specific individual, shall not be identified; or for any other purpose prescribed or permitted under Singapore law.</p> <p>4. I acknowledge that the information I have provided is accurate. I understand that [my/ my child / my children / my ward(s)*] data will be stored in the STSPMF portal and consent for the data to be shared with STSPMF and across other agencies for analysis and enhancement of service delivery.</p> <p>5. I am aware that the school and/or STSPMF has the right to recover in full the STSPMF that was given to me, if I have provided inaccurate information, or withheld any relevant information from the school.</p> <p>6. I am aware that the STSPMF assistance is given for the benefit of [my child/ children/ ward(s)], for use as pocket money in school.</p> <p>Declared by:</p>			
_____	_____	_____	_____
Name of Parent/Guardian *	Signature	NRIC	Date

**(V) MEDIA COVERAGE**

This section seeks the consent of the STSPMF applicant to be featured and interviewed for articles on STSPMF.

I, \_\_\_\_\_ (Parent's/Guardian's Name), NRIC No \_\_\_\_\_, consent/do not consent\*  
to my family/me\* being featured.

Declared by:

\_\_\_\_\_  
Parent's/Guardian's Signature and Date

**(VI) For official use only**

Remarks, if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_